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NFAC 5377-81

DDS&T-3816-81

24 August 1981

MEMORANDUM FOR: Chairman, National Intelligence Council

FROM:

Director, DDS&T Career Development Course

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SUBJECT: Presentation to the DDS&T Career Development Course

1. Thank you for accepting the invitation to address DDS&T Career Development Course No. 21 on Wednesday, 16 September 1981, from 1045 to 1200 in Room 6E60, Headquarters Building.
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2. During this second week of the course, we are looking largely at various aspects of control and coordination of the Intelligence Community. In addition to hearing from key members of various Intelligence Community staffs and Congressional representatives, we also meet with senior members from the major staffs of CIA.

3. For your information, the usual format is for the speaker to provide approximately 45 minutes of prepared remarks with the remainder of the session being devoted to a question-and-answer discussion. We try to be informal and, of course, all remarks are nonattributable.

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5. Attached are a copy of the class roster, a copy of the course objectives and a program summary which you may find useful in helping you to decide what specific aspects of your office you may wish to cover. I might suggest, however, that a general overview briefing on the role and responsibilities of the National Intelligence Council and NIOs would be extremely interesting and beneficial to the class. The class would also be interested in hearing about any major issues and/or problem areas which need resolution and about any observations you may wish to make on the performance of the Intelligence Community.

6. the CDC Administrative Assistant, will phone your office a week or so prior to your presentation to see whether you will require any specific briefing aids. We would also appreciate receiving a short biographic sketch so that we can provide class members with a summary of your background. You can forward this information to the DDS&T Career Development Course, Room 6E46, Headquarters Building.

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7. If you have any questions, please call Mrs. Johns or me on extension In the meantime, I would like to take this occasion to thank you for supporting our program and to wish you success and good luck as you assume your new duties as Chairman of the National Intelligence Council. I'm looking forward to seeing you on the 16th of September.

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Attachments:
As stated

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